



SURF CITY TOWN COUNCIL REGULAR MEETING AGENDA

Tuesday, October 1, 2019

Surf City Town Hall – 201 Community Center Drive

- I. CALL TO ORDER – Douglas C. Medlin, Mayor
- II. INVOCATION – William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms, Councilman
- IV. NCDOT PRESENTATION
- V. BEAUTIFICATION & APPERANCE COMMITTEE AWARDS-
September:
Home of the Month: Wayne & Janice Jeno at 473 Landsdowne Circle
Business of the Month: Bumble Bee Market at 330 N. New River Drive
October:
Home of the Month: Thomas & Janice Patterson at 124 Saltwater Landing Drive
Business of the Month: Topsail Island Trading at 201 N. New River Drive

VI. MAYOR'S REMARKS –

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue-oriented with agenda items for this meeting, or an issue upon which the Council has control.

Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.

In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

VII. ADOPTION OF THE AGENDA

Mayor: With no other items being considered separately, a motion to adopt the Meeting Agenda is in order.

VIII. APPROVAL OF THE CONSENT AGENDA –

1. Approval of the Meeting Minutes- August 29, September 9, & September 20, 2019
2. Budget Ordinance Amendment: Parks & Recreation & Fire Department
3. Resolution No. 2019-25 - Oceanaire Estate Roads Acceptance
4. Resolution No. 2019-27 - Debris Removal & Debris Monitoring Contract
5. Resolution No. 2019-26 – NCDOT Goldsboro Ave.
6. Beautification & Appearance Committee Appointment - Gregory Gebo

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

Specific Action Requested: It is requested that the Town Council approve the consent agenda as presented.

IX. PUBLIC HEARING –

- X. PUBLIC COMMENT – Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting

XI. MANAGER’S REPORT–

XII. NEW BUSINESS-

7. Resolution on Directing the Clerk to investigate a petition for satellite voluntary annexation and set a public hearing: Snodgrass - 8.1332 +/- acres on Mill Creek Road. Pender County Pin# 4236-54-2793-0000

Specific Action Requested: It is requested that the Town Council adopt the resolution directing the clerk to investigate the petition for contiguous annexation, adopt the resolution setting the public hearing for November 6th at 6:30pm.; and send the property to the Planning Board for zoning recommendation.

8. Resolution on Directing the Clerk to investigate a petition for satellite voluntary annexation and set a public hearing: Rider - 17.68 +/- acres on Mill Creek Road. Pender County Pin# 4236-54-6666-0000

Specific Action Requested: It is requested that the Town Council adopt the resolution directing the clerk to investigate the petition for contiguous annexation, adopt the resolution setting the public hearing for November 6th at 6:30pm.; and send the property to the Planning Board for zoning recommendation.

XIII. COUNCIL FORUM-

XIV. TOWN ATTORNEY REPORTS-

XV. ADJOURNMENT-



TOWN OF SURF CITY

August 29, 2019 SPECIAL MEETING MINUTES

2:00 PM / Thursday, August 29, 2019

Surf City Welcome Center, 102 N. Shore Drive

Council Members Present

Mayor Douglas C. Medlin

Mayor Pro-Tem William J. Buddy Fowler

Donald R. Helms

Nelva Albury

Teresa B. Batts

Jeremy Shugarts

Call to Order

Mayor Douglas C. Medlin, Mayor

Invocation & Pledge

Introductions & Welcome

Approval of Agenda

Mr. Fowler made a motion to approve the agenda as presented. Mr. Helms seconded the motion and it was approved.

Town Council Work Plan Items:

1. Town Attorney Work Plan

- Ocean Front Easements
- Pender County Utilities
- Easement Pirates Cove
- Maritime Plantation Title Search for Private Beach Access

Mr. Merritt discussed the Maritime Plantation beach access, stating there are two easements beside 2530 S. Shore Drive. One of the two easements is a 12-foot easement owned by the town and does not have a wooden walkway, but a footpath, and has been given right of use to Pirates Cove. Maritime Plantation and Pirates Cove are in discussions over who owns the wooden walkway next to the town's footpath. This is not a piece of town property, and no one knows who the legal owner is. A title search needs to be preformed to insure who the legal owner is.

Mrs. Loftis discussed the attorney work plan regarding the oceanfront easements and moving forward with those as soon as possible. Secondly, there have been discussions regarding the Rocky Point-Topsail water district and that Surf City is prohibited from providing any utility services to this area, unless Pender County release the applicant. Although Pender County currently cannot service this district with utilities due to lack of water and sewer availability. Currently the town sells water to the county.

Mayor stated the tax revenue would exceed the utility fees that could be collected.

2. Roland Ave Beach Access Lot Closure Request – Oct. 12th

Mrs. Hobbs discussed Surf City Oceanfest slated for Saturday October 12th, and the request to close the Roland Ave beach access parking lot. Oceanfest provides the opportunity for an adaptive surf clinic for young people with disabilities. The closure of the would provide ease of access for the adaptive contest. The police department confirmed it would have minimal impact on traffic issues.

Mr. Helms made a motion to approve the closure of the Roland Ave. beach access parking lot on Saturday Oct. 12th for the Surf City Oceanfest. Mrs. Albury seconded the motion and it was carried.

3. Closed Session NCGS 143-318.11(a)(6)

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6). Mrs. Albury seconded the motion and it was carried.

4. Adjourn

Mr. Helms made a motion to move forward with the interview process for the town manager. Mrs. Albury seconded the motion and it was carried.

Mr. Batts made a motion to adjourn. Mr. Helms seconded the motion and it was carried.



SURF CITY TOWN COUNCIL REGULAR MEETING MINTUES

Monday, September 9, 2019

Surf City Town Hall – 201 Community Center Drive

Council Members Present

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Nelva Albury

Don Helms

Teresa Batts

Jeremy Shugarts

- I. CALL TO ORDER – Douglas C. Medlin, Mayor
- II. INVOCATION – William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms, Councilman
- IV. BEAUTIFICATION & APPERANCE COMMITTEE AWARDS-
Home of the Month: Wayne & Janice Jenó at 473 Landsdowne Circle
Business of the Month: Bumble Bee Market at 330 N. New River Drive

V. MAYOR'S REMARKS –

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue-oriented with agenda items for this meeting, or an issue upon which the Council has control.

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In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

VI. ADOPTION OF THE AGENDA

Mr. Helms Made a motion to approve the agenda as presented. Mrs. Albury seconded the motion and it was carried.

VII. APPROVAL OF THE CONSENT AGENDA –

1. Approval of the Meeting Minutes- August 6 & August 16, 2019
2. Annex 3: Hurricane Re-Entry Plan
3. 2019 Meeting Schedule Update

Mr. Helms made a motion to approve the consent agenda. Mr. Fowler seconded the motion and it was carried.

VIII. PUBLIC HEARING –

4. Contiguous Annexation Request – Tortuga Drive by Anthony Ricciardi; 1.406 +/- Acres; Pender County Pin# 4235-25-7470-0000

Public Hearing Open 6:44 pm

Mr. Padgett presented 1.406 acres on Tortuga Drive for voluntary annexation with a request of MU Mixed Use zoning classification.

Charles Riggs with Riggs Surveying presented the property and stated the zoning classification is a nice blend of the neighboring land uses.

Close Public Hearing 6:46 pm

Mr. Helms made a motion to approve the annexation, zoning classification as MU Mixed Use and the consistency statement. Mrs. Albury seconded the motion and it was carried.

IX. PUBLIC COMMENT – Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting.

Kathleen Sumner 204 B. N. Boca Bay Lane thanked the employees and spoke on the conditions of the roads.

Barbara Morron 1217 N. Topsail Drive thanked the council for their leadership.

David Byrd 103 Durham Ave. thanked the council for their leadership.

X. MANAGER'S REPORT–

Mrs. Loftis thanked the staff for their dedication and handwork during Hurricane Dorian. She stated there will be a vegetative debris pickup in November for any yard clippings.

XI. NEW BUSINESS-

5. Resolution on Directing the Clerk to investigate a petition for satellite voluntary annexation and set a public hearing: 3.7 +/- acres on Hwy 210 E. Pender County Pin# 4225-57-7163-0000

Mr. Edes asked for Mrs. Batts to be recused from the annexation for her relationship to the real estate dealings.

Mr. Fowler made a motion to recuse Mrs. Batts. Mrs. Albury seconded the motion and it was carried.

Mrs. Hobbs presented the annexation for One Day at a Time Now LLC, requesting an annexation for 3.7 acres in Pender County located of Hwy 210.

Mr. Helms made a motion to approve the petition, resolution for the clerk to investigate the petition and send to the planning board for a zoning classification and back to the council for an October 1st public hearing. Mr. Shugarts seconded the motion and it was carried.

6. Site Plan Approval: Surf City Pet Hospital

Mr. Helms made a motion to approve the site plan as presented. Mr. Shugarts seconded the motion and it was carried.

7. Resolution 2019-23: Easements by Condemnation

Mr. Edes spoke on the proposed resolution which is to work with staff to obtain beach nourishment easements that are outstanding.

Mrs. Albury made a motion to approve the resolution as presented. Mr. Helms seconded the motion and it was carried.

XII. COUNCIL FORUM-

Mr. Helms thanked staff for their efforts associated with Hurricane Dorian.

Mr. Shugarts thanked the employees for their hard work and thanked the Mayor for his efforts.

Mrs. Albury thanked everyone for working together and their ability to do what all they did.

Mr. Fowler thanked the employees and volunteers that work so hard to beautify our town. He personally thanked the Long Board Association for their efforts at Roland Ave today. He thanked the Turtle Walkers for all the hours they put in.

Mrs. Batts stated she was extremely proud of our team and how hard everyone worked. She gave an update on community events that were coming up. She asked for prayers for the Jenkins family during this time.

Mayor thanked everyone for their hard work, and he stated there is not any one person it took a whole team. He ask for an extra pat on the back for James Horne our EM Director for his dedication to this town during this entire event. He thanked the Lord for looking after Surf City.

XIII. TOWN ATTORNEY REPORTS-

Mr. Edes spoke on House Bill 917 dealing with Emergency Management, that cities and towns have authority to close NCDOT roads. He personally thanked Mary Joe Alcoe with Governor Coopers Office, Christy Gobel with Dept. of Environmental Quality, and Joe Poe with Dept. of Public Safety for their coordination and communication during Hurricane Dorian.

XIV. ADJOURNMENT-

Mrs. Albury made a motion to adjourn. Mr. Helms seconded the motion and it was carried.



TOWN OF SURF CITY

September 20, 2019 WORK SESSION MINUTES

9:00 AM / Friday, September 20, 2019
Surf City Welcome Center, 102 N. Shore Drive

Council Members Present:

Douglas C. Medlin, Mayor
William J. (Buddy) Fowler, Mayor Pro-Tem
Nelva Albury
Don Helms
Teresa Batts
Jeremy Shugarts

Call to Order

Mayor Douglas C. Medlin, Mayor

Invocation & Pledge

Introductions & Welcome

Town Council Work Plan Items:

1. Beautification & Appearance Committee Appointment

The Council came to a consensus to move forward with the beautification appointment.

2. Dolphin Dip Approval

The Council came to a consensus to sponsor the Dolphin Dip January 1, 2020.

3. Oceanaire Road Acceptance

Mr. Merritt discussed the streets within Oceanaire, he was in favor of taking the roads over within Oceanaire. He also discussed placing a standard within the town's ordinances for the pavement to sit for a year to allow for any settling before taking over any streets.

David Price stated the roads do meet the standards from 2003, which was when the roads were originally constructed. The town has done their due diligence.

The council came to the consensus to move forward with taking over the streets within Oceanaire.

4. Disaster Debris Removal & Monitoring Contract

Mrs. Loftis discussed that staff had put out an RFP for disaster debris removal and monitoring. There were eight responses to the RFP. Crowder Gulf was the winning bid, and this would be a five-year contract to include, all debris removal including the beach, rights-of-way and roadways. They had to list their equipment on hand, so this way we are not waiting on sub-contractors, and Crowder Gulf had a lengthy list of equipment on hand. The monitoring RFP had four replies. FDC is who we used during Florence and they replied to the RFP as well. She recommended FDC as they were great during Florence and responsive for the monitoring component. DRC contracts were over after Florence. This would be a separate contract and would not be piggy backing off any other town or county.

The council came to a consensus to move forward with accepting the bid for Crowder Gulf and FDC.

5. Town Hall Discussion

Mrs. Albury discussed the need for offices for the town hall employees to give them some privacy. The town needs to get mobile offices and let parks and recreation have their space back for programs and rentals.

The council came to a consensus to investigate placing mobile offices or rental space for town hall employees.

There was discussion on mobile office units and cost.

6. Closed Session

Pursuant to NCGS 143-318.11(a)(6) Personnel

Mr. Helms made a motion to go into closed session per NCGS 143-318.11(a)(6) for personnel. Mr. Fowler seconded the motion and it was carried.

Mr. Helms made a motion to go back into open session. Mr. Fowler seconded the motion and it was carried.

Mr. Helms made a motion to adjourn. Mrs. Batts seconded the motion and it was carried.

TOWN OF SURF CITY
BUDGET ORDINANCE AMENDMENT
October 1, 2019

BE IT ORDAINED by the Governing Board of the Town of Surf City, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the **General Fund Revenues & Expenditures** to account for the Parks & Recreation Department receiving grant money from the Golden Leaf Foundation. This money will be used to cover the cost of repairs needed at Nelva Albury Park from Hurricane Florence; the appropriations are to be changed as follows:

INCREASE BUDGETED REVENUE

Account Number	Account Description	Amount
10-111-441-489900	Miscellaneous Revenue	\$80,000

INCREASE BUDGETED EXPENDITURE

Account Number	Account Description	Amount
10-620-448-573700	Capital Outlay – P&R Equipment	\$80,000

Section 2. Copies of these Budget Amendments shall be furnished to the Clerk, to the Governing Board, to the Town Manger, and the Finance Officer for their direction.

Adopted this the 1st day of October, 2019.

ATTEST:

Doug Medlin

Stephanie E. Hobbs, Town Clerk

(Seal)

TOWN OF SURF CITY
BUDGET ORDINANCE AMENDMENT
October 1, 2019

BE IT ORDAINED by the Governing Board of the Town of Surf City, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the **General Fund Revenues & Expenditures** to account for the Fire Department receiving grant money from Walmart's Local Community Giving program. This money will be used to cover the cost of needed equipment and supplies for the department, the appropriations are to be changed as follows:

INCREASE BUDGETED REVENUE

Account Number	Account Description	Amount
10-111-441-489900	Miscellaneous Revenue	\$1,500

INCREASE BUDGETED EXPENDITURE

Account Number	Account Description	Amount
10-530-442-573700	Capital Outlay FD Equipment	\$1,500

Section 2. Copies of these Budget Amendments shall be furnished to the Clerk, to the Governing Board, to the Town Manager, and the Finance Officer for their direction.

Adopted this the 1st day of October, 2019.

ATTEST:

Doug Medlin

Stephanie E. Hobbs, Town Clerk

(Seal)



SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-25

RESOLUTION OF ACCEPTANCE AND DEDICATION OF ROADWAYS FOR OCEANAIRE ESTATES

WHEREAS, Ridgestone Construction has recorded a Final Plat for Oceanaire Estates at the Pender County Register of Deeds; and

WHEREAS, the Town of Surf City Public Works, Police, Parks & Recreation, and Planning Department have inspected the roadways and deemed them satisfactory; and

WHEREAS, the construction, design intent & street signage have been achieved; and

WHEREAS, Town staff deems it in the best interest of the Town of Surf City that the Offer of Dedication of roadways be accepted and the same become part of the public street system; and

WHEREAS, per the developer's request the following roadways will be taken over:

1. Oceanaire Lane

NOW, THEREFORE, IT BE RESOLVED, by the Surf City Town Council that dedication and acceptance of the roadways within Oceanaire Estates are hereby accepted into the public street system.

Adopted this the 1st day of October 2019.

DRAFT

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk



SURF CITY

NORTH CAROLINA

Resolution No. 2019-27

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SURF CITY, NORTH CAROLINA ADOPTING A DEBRIS MANAGEMENT & MONITORING CONTRACT FOR THE TOWN OF SURF CITY

WHEREAS, in the event of a natural or manmade disaster, it is necessary for the Town to respond in a manner which will protect human life, property and quality of life; and

WHEREAS, a Debris Management & Monitoring Contract is a document to implement a course of action and to designate responsibilities during such emergencies and disasters.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Surf City, North Carolina that the Town Manager is hereby authorized to contract with Crowder Gulf for the Debris Management Contract and FDC, LLC for Disaster Debris Contracting and to follow such plan during periods of public emergency.

BE IT FURTHER RESOLVED that the 2019 Debris Management & Debris Contract is hereby officially adopted by the Town Council; a copy of which is filed in the office of the Town Manager.

This Resolution adopted this 1st day of October 2019

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk



SURF CITY

NORTH CAROLINA RESOLUTION No. 2019-26

RESOLUTION IN SUPPORT OF NCDOT TO ROUTE TRAFFIC ONTO GOLDSBORO AVE.

WHEREAS, the final construction of the Surf City high rise bridge project has initiated new vehicular traffic patterns; and

WHEREAS, many motorists use Greensboro Ave. to gain access to NC Hwy 50; and

WHEREAS, Greensboro Ave. creates hazardous conditions as the right-of-way is constricted, and line of site is narrowed; and

WHEREAS, Goldsboro Ave., one block north, provides for a safer access to NC HWY 50; and

NOW THEREFORE IT BE RESOLVED, by the Surf City Town Council that it hereby formally request that the North Carolina Board of Transportation use Goldsboro Ave. to route traffic onto and move forward with new signage to clarify.

Adopted this the 1st day of October 2019.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk



**CANDIDATES REQUEST FOR APPOINTMENT
ADVISORY BOARDS AND COMMITTEES
TOWN OF SURF CITY**

Are you a Town of Surf City resident, at least 18 years of age, willing to volunteer your time and expertise to your community? Please complete this application and return to:

Mail Completed
Form: Town of Surf
City Attn: Town Clerk
PO Box 2475
Surf City, NC 28445

Email completed form:
shobbs@surfcitync.gov

Fax completed form:
910-328-4132

Board/Committee: Beautification & Appearance
Applicant Name: Gregory Gebo
Home Address: 1122 North Topsail Drive, Surf City, NC 284
Business Address: 820 Fesslers Parkway, Suite 210, Nashville

Do you live within the Corporate limits of Surf City? ☒ Yes ☐ No

How long have you been a resident in Surf City? 3 Years

Education and Employment Information

High School: East Longmeadow High School, East Longmeadow, MA
Year Graduated: 1983

Institution Name: Springfield College
Year Graduation: 2009
Major: General Studies, Concentration in Human Services

Current Employer: Afag Automation
Title/Position: Business development Manager Southeast
Duties: Responsible partner in providing vibratory feeding, handling and linear transfer

**RESOLUTION DIRECTING THE CLERK
TO INVESTIGATE A PETITION FOR
VOLUNTARY SATELLITE ANNEXATION
AND SET A PUBLIC HEARING DATE FOR
November 6, 2019**

Action Requested

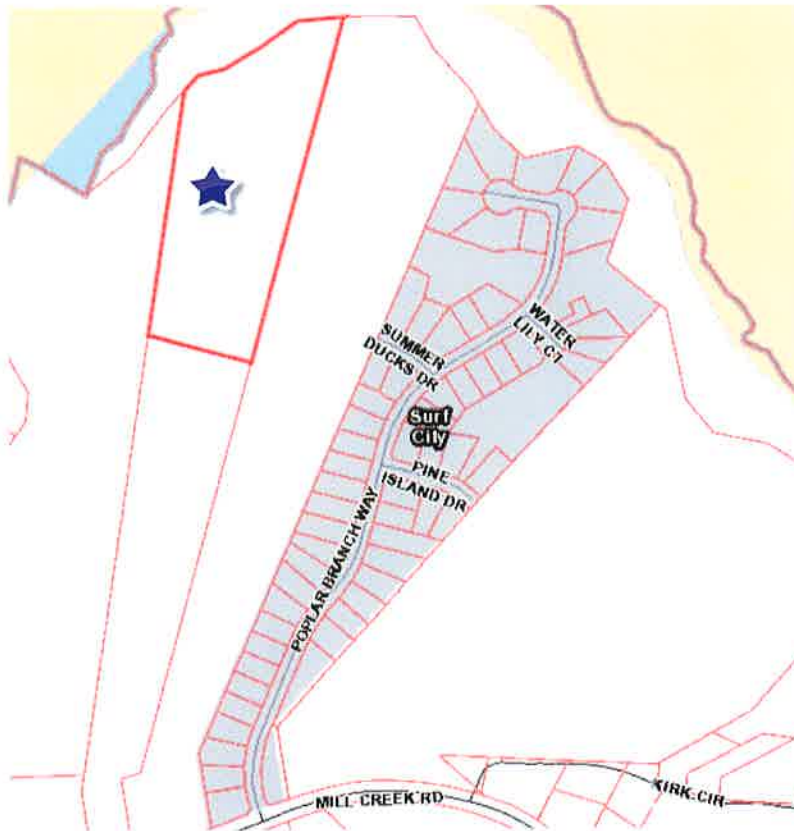
Adopt the resolution directing the clerk to investigate the petition for volunteer annexation submitted by Anthony & Pamela Snodgrass setting the date of public hearing on the question of annexation and proposed zoning for November 6, 2019 at 6:30 pm.

Background

A petition for 8.1332 +/- acres satellite annexation of property located on Mill Creek Road.

Action Needed

1. Adopt the resolution directing the clerk to investigate the petition for satellite annexation.
2. Adopt the resolution setting the date of public hearing for November 6, 2019 at 6:30 pm.
3. Send property to the Planning Board for zoning recommendation.



Snodgrass



SURF CITY

NORTH CAROLINA RESOLUTION No. 2019-29

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on September 16, 2019 by the Surf City Town Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Surf City Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Surf City Town Council of Surf City, North Carolina deems it advisable to proceed in response to this request for annexation; and

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

The Surf City Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Surf City Town Council the result of her investigation.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk

Snodgrass



SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-28

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described herein said petition was received on September 16, 2019 by the Surf City Town Council; and

WHEREAS, the Town Council has by resolution directed the Surf City Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

Section 1: A public hearing on the question of annexation of the area described herein will be held at Surf City Town Hall at 6:30pm on November 6, 2019.

Section 2: The area proposed for annexation is described as follows:

Tract I:

BEGINNING at a railroad spike in the center line of unpaved Secondary Road #1588 directly above the center of a steel culvert that accommodates the waters of Cotton Patch Branch Canal beneath said roadway, a corner of Tract #1 and #2 in the Division of Sherman R. Edens and wife, Nora B. Edens 'Home Tracts; said culvert is approximately 0.1 of a mile Eastwardly along Secondary Road #1588 from its intersection with North Carolina Highway #50; running thence from said Beginning railroad spike, so located, with the dividing line between said Tracts #1 and #2 North 87 degrees 13 minutes East 453.20 feet with the center line of said Secondary Road #1588 to a railroad spike in line at the P.C. of a curve; thence continuing with the center line of said curve (a chord, course and distance) North 86 degrees 15 minutes East 7500 feet to another railroad spike in said curve center line, another corner of said Tract #1 and #2; thence continuing with the dividing lines between said Tracts #1 and Tract #2 North 02 degrees 45 minutes West 250.00 feet (passing over an inline corner location iron stake in a field at 40.00 feet) to an iron stake beneath the surface of said field; thence North 14 degrees 52 minutes East 2155.10 feet (passing over an inline iron stake at 922.06 feet to an iron stake in a line of the old John Batts (or Barlow) Mill Pond Tract; the Northern division corner of said Tracts #1 and #2; thence with the lines of said Old Mill Pond Tract the following courses and distances from iron stake to iron stake, North 48 degrees 50 minutes East 6250 feet; North 83 degrees 57 minutes East 82.59 feet; North

65degrees 18minutes East 131.65 feet; North 60degrees 38minutes East 131.73 feet; and South 86degrees 20minutes East 141.75 feet to an iron stake in line, the Northern division corner of Tracts #2 and #3 of the aforesaid Edens' Division; thence with the dividing lines between Tracts #2 and #3, South 21 degrees 35 minutes West 2371.50 feet (passing over an inline iron stake at 1865.50 feet) to an iron rod beneath the surface of the aforementioned field; thence South 78degrees 15minutes West 161.70 feet to another iron rod beneath said field; thence South 02 degrees 45minutes East (passing over an inline corner location iron stake beneath said field at 222.39 feet, a railroad spike in the centerline of the Aforesaid road #1588 at 26239 feet, and an iron rod in the road ditch at 302.39 feet) 91464 feet to an iron rod in another ditch, the Southern division corner between said Tracts #2 and #3 in the old Southern property line ditch of Sherman R. Edens Lots #2A (7.95 acre Tract) in the Division of E.E. Edens lands; thence with and beyond said old Southern property line ditch, South 48degrees 43 minutes West 32033 feet to an old iron stake at the point where an old road crosses a small branch, the dividing corner of Lot #2A and Lot #5; thence down the run of said small branch with the dividing line of said Lots # 2A and #5 of the E.E. Edens Division, North 23 degrees 48minutes West 61.50 feet; North 00degrees 43 minutes East 71.50 feet; North 10degrees 39minutes West 50000 feet (passing over the dividing corner of Lots #4 and #5 at 19060 feet and Lots #3 and #4 at 42920 feet of said E.E. Edens Division) to an iron axle; thence North 06degrees 57minutes East 7000 feet to an iron pipe in the fork of a branch ditch, a dividing corner between Lots #1 and #2 and #3 of the E.E. Edens Division; thence continuing with the division line of Lots #1 and #3 and the family cemetery along said ditch North 47degrees 15 minutes West 10000 feet; North 72degrees 49minutes West 8980 feet to the Northeast cemetery corner; thence North 81degrees 08minutes West 17550 feet to a model T-axle beneath the aforesaid Secondary Road #1588's surface above the aforementioned steel culvert that accommodates the waters of Cotton Patch Branch beneath said roadway; thence North 05degrees 18 minutes West 1241 feet to the point of Beginning, containing 21.33 acres, net after exclusion of that portion of Secondary Road #1588's 60-foot wide right-of-way area that is encompassed within the above described boundaries and being Tract #2 in the division of Sherman R. Edens and wife, Neera B. Edens Home Tract as surveyed and mapped by Walton and Walton, Inc., Registered Land Surveyors, Burgaw, N.C. in May 1969 and May 1970, and said map being duly recorded in Map Book 10, Page 94, of the Registry of Pender County.

For reference to information used on the above described survey see an old map and description made by William A. Jones, Surveyor, May 5, 1911, of the John Batts (formerly the old Barlow) Mill Pond, and deeds recorded in Book 377, Page 586; Book 172, Page 466; Book 233, Page 362; Book 199, Page 283, and Book 199, Page 310 all of the Pender County Registry.

IT IS HEREBY UNDERSTOOD that the party of the first part, to wit, Mary Edens Snodgrass, reserves unto herself a life estate in and to the above described lands for the terms of her natural life.

There is excepted from the above description that property conveyed to Nancy Snodgrass Cooper by deed dated July 31, 1979 and recorded in Book 569, Page 30, Pender County Registry.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk

Certificate of Sufficiency

To the Town Council of Surf City, North Carolina:

I, Stephanie Edwards Hobbs, Town Clerk, do hereby certify that I have investigated the petition of:

Anthony & Pamela Snodgrass

Mill Creek Road

Pender County Parcel Identification #: 4236-54-2793-0000

8.1332 +/- Acres

as directed by Town Council and found that; as fact that said petition is signed by all owners of real property lying in the area described therein, and in accordance with G.S. 160A-31, as amended.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Surf City, this 23rd day of September 2019.

(Seal)




Stephanie Edwards Hobbs, Town Clerk

**RESOLUTION DIRECTING THE CLERK
TO INVESTIGATE A PETITION FOR
VOLUNTARY SATELLITE ANNEXATION
AND SET A PUBLIC HEARING DATE FOR
November 6, 2019**

Action Requested

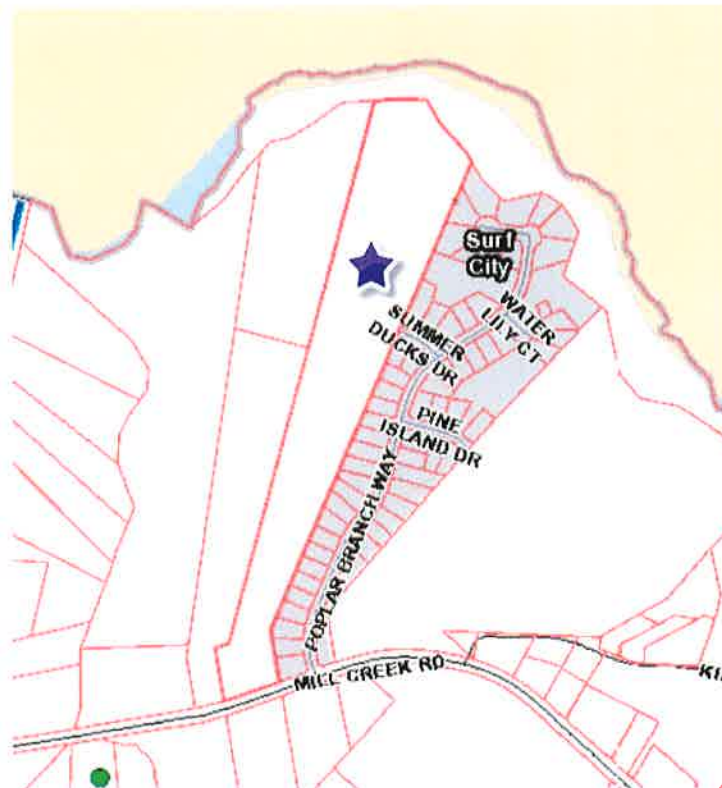
Adopt the resolution directing the clerk to investigate the petition for volunteer annexation submitted by Alta Ritter, Tex Ritter, William Ward & Dianne Ward setting the date of public hearing on the question of annexation and proposed zoning for November 6, 2019 at 6:30 pm.

Background

A petition for 17.68 +/- acres satellite annexation of property located on Mill Creek Road.

Action Needed

1. Adopt the resolution directing the clerk to investigate the petition for satellite annexation.
2. Adopt the resolution setting the date of public hearing for November 6, 2019 at 6:30 pm.
3. Send property to the Planning Board for zoning recommendation.





SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-31

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION
RECEIVED UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of an area described in said petition was received on September 16, 2019 by the Surf City Town Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Surf City Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Surf City Town Council of Surf City, North Carolina deems it advisable to proceed in response to this request for annexation; and

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

The Surf City Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Surf City Town Council the result of her investigation.

Douglas C. Medlin, Mayor

Attest: _____
Stephanie Edwards Hobbs, Town Clerk

Ritter Ward



SURF CITY

NORTH CAROLINA

RESOLUTION No. 2019-30

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described herein said petition was received on September 16, 2019 by the Surf City Town Council; and

WHEREAS, the Town Council has by resolution directed the Surf City Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, BY THE Town Council of Surf City, North Carolina that:

Section 1: A public hearing on the question of annexation of the area described herein will be held at Surf City Town Hall at 6:30pm on November 6, 2019.

Section 2: The area proposed for annexation is described as follows:

Tract I:

Being all of Tract #3 containing 21.10 gross acres (20.76 net acres after the exclusion of the 0.34 acres in the R.O.W.) as shown on map entitled "Division Map of a Survey for Sherman R. & wife Nora Edens Home Tracts" Recorded in Map Book 10 at Page 94 of the Pender County Registry, reference to which said map is hereby made for a more particular description.

LESSEXCEPTING:

Being a portion of Tract 3 of the Sherman R. and Nora Edens Division lying adjacent to and South of the old dirt centerline of Mill Creek Road (S.R. 1588). Located in Topsail Township, Pender County, North Carolina adjacent to and South of the old un-paved centerline of Secondary Road No. 1588 (Mill Creek Road) and being more fully described as follows, to wit:

BEGINNING at an existing subsurface railroad spike in the old curved un-paved centerline of Secondary Road No. 1588, said spike marking the intersection of said road centerline with the dividing line between Tracts 2 and 3 of the Sherman R. and wife Nora Edens Division as is shown on a map of same duly recorded in Map Book 10 at Page 94 of the Pender County Registry; and running thence, from the Beginning, so located,

1. With said road centerline as it curves to the left a chord course and distance of North 78 Degrees 28 Minutes East 150.33 feet to an existing subsurface rail road spike in said line; thence,
2. Continuing with said road center as it begins to curve to the right a chord course and distance of North 76 Degrees 54 Minutes East 100.00 feet to an existing subsurface rail

road spike in said centerline at its intersection with the dividing line between lots 3 and 4 of the above referred Edens division; thence,

3. With said dividing line between tracts 3 and 4 South 02 Degrees 45 Minutes East 496.50 feet to an iron rod in an old line ditch; thence,
4. With said old line ditch South 48 Degrees 43 Minutes West 315.70 feet to an iron rod in line, the Southern division corner of the aforementioned Tracts #2 and #3; thence
5. With the dividing line of said Tracts #2 and #3 North 02 Degrees 45 Minutes West 652.25 feet to the point of Beginning, containing 3.08-acres more or less after the exclusion of that portion of Secondary Road No. 1588 (assumed 60 foot wide Right-of-Way) contained within the above described boundaries and being that portion of Tract 3 lying adjacent to and South of the old graded centerline of Secondary Road No. 1588.

As a reference to the above described tract see Map Book 10 at Page 96 (Tract 3), Deed Book 3745 at Page 299 and Pender County Tax PIN 4236-54-4297-0000 of the Pender County records.

Douglas C. Medlin, Mayor

Attest: _____

Stephanie Edwards Hobbs, Town Clerk

Certificate of Sufficiency

To the Town Council of Surf City, North Carolina:

I, Stephanie Edwards Hobbs, Town Clerk, do hereby certify that I have investigated the petition of:

Alta Ritter, Tex Ritter, William Ward & Dianne Ward
Mill Creek Road
Pender County Parcel Identification #: 4235-54-6666-0000
17.68 +/- Acres

as directed by Town Council and found that; as fact that said petition is signed by all owners of real property lying in the area described therein, and in accordance with G.S. 160A-31, as amended.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Surf City, this 25th day of September 2019.

(Seal)




Stephanie Edwards Hobbs, Town Clerk